

DUNEDIN PUBLIC LIBRARIES

ADULT FICTION COLLECTION POLICY 2016

SCOPE

The purpose of this policy is to present the conditions determining the selection, maintenance, retention, and disposal of adult fiction materials in the collections of Dunedin Public Libraries.

1. Collection Scope

The following types of adult fiction, in English, Te Reo Maori and other languages in translation, comprise the adult fiction lending collection:

- Classics including both literary and genre fiction works
- New Zealand and Pacific fiction
- Current international literary fiction, including the winners of major literary prizes, works short-listed for such prizes, and potentially significant works by emerging writers
- Fiction from Third World countries, including creative works from countries developing their own literary forms
- Experimental or avant-garde fiction
- Popular works in current demand, including historical novels, science fiction, fantasy, mysteries, thrillers, romances, family sagas and westerns
- Short stories

1.1 Exclusions

Abridged or condensed versions of novels are not collected.

1.2 Community Library Collections

Smaller, community library collections will contain popular fiction with a small amount of classic and literary fiction, including translated works, where demand warrants.

2. Collection Purpose

The fiction collections at Dunedin Public Libraries are intended to enrich the learning, cultural, and recreational life of the community by providing a wide range of reading materials including those of a high literary standard, and other fiction intended primarily for relaxation and entertainment. A good fiction collection offers a wide selection of types, subjects, and writing styles.

3. History

Opened as part of the Lending Library in 1911, the fiction collection consisted of 3,458 volumes including sets of Dickens, Eliot, Scott, Thackeray, Lord Lytton and Charles Kingsley. Under the Library's second Librarian, A W Dunningham, the fiction was divided into a general and a pay collection of more popular stock. This rental collection was the genesis of the 'genre' collections which have now expanded into collections in their own right, alongside the general fiction collections specified below. The rental charge on core fiction collection materials was discontinued in 2009.

4. Description of Collection

- The adult fiction collections of the network provide for a very wide range of tastes, interests, and reading levels. They include literary fiction which offers enduring works containing profound social comment or observations about the nature of human existence. The style in which the work is written may be unique to that writer.

- Genre fiction encompasses a wide range of writing including mysteries, romances, westerns, science fiction and fantasy works. It may rely upon familiar patterns and outcomes but there is still scope for imaginative writing and many of these works endure as classics of their kind.
- Popular fiction includes mainstream novels and falls somewhere between these two categories. This type of fiction often emphasises character and plot development, themes or narrative style and can be written in a more or less imaginative style.
- Community Libraries and Bookbuses maintain strong collections representing all genres and literary styles duplicating some titles in the larger City Library collection.
- The adult fiction collection at the City Library is grouped as follows:
 - Contemporary Fiction
 - Short Story Collections
 - Classic Fiction
 - Science Fiction and Fantasy
 - Romance and Family Sagas
 - Mysteries and Thrillers
 - Large Print Fiction

A small number of titles in Māori are shelved in the Taiehu collection on the Second Floor, as aids to extending language skills rather than as examples of works by Māori authors.

Fiction in non-English languages is shelved in the Literature section on the First Floor.

5. Housing

In the City Library, a proportion of the adult fiction collection is kept in a non-public stack. Community Libraries do not maintain non-public stacks due to space constraints as well as the collection focus on providing current, popular materials in good condition for community library collections.

6. Valuation

Adult fiction materials form part of the total valuation of lending materials carried out approximately every two years for insurance purposes. Lending collections are depreciated at the rate of 20% of the purchase price per year over five years.

7. COLLECTION MANAGEMENT

7.1 Selection Tools

Resources used to aid selection include:

- Suggestions from the public – print and online
- Trade, library, general, and special interest magazines – print and online
- Publishers' and booksellers' catalogues – print and online
- Publisher's websites
- Online newsletters, eg Booksellers' Brief
- New Zealand National Bibliography

7.2 Selection Guidelines

In selecting titles for the Dunedin Public Libraries adult fiction collections, Collection Specialists take note of criteria which include, but are not necessarily limited to, the following:

- Reputation or popularity of the author
- Reputation of the publisher
- Part of a series
- Literary or artistic merit
- New Zealand or Pacific content or relevance
- Local interest
- Favourable reviews
- Revival in popularity of an older work (often connected with films or television series)
- Recognised impact on social or political thought
- Coverage of subjects reflecting the breadth of human experience
- Accessible and pleasurable reading
- Easy to follow narrative
- Clear and unobtrusive style

7.3 Deselection

Deselection of adult fiction materials is carried out to keep collections up to date, to prevent shelf crowding, and to ensure that the contents of shelves look fresh and attractive. General criteria used include:

- physical condition
- number of duplicate copies remaining in the collections
- expected future use
- number of issues since the work was acquired
- number of recent issues
- status as a standard work or classic
- historical or research value
- availability elsewhere in Dunedin or New Zealand
- practicality and cost of repair

7.4 Storage

To alleviate storage problems at Dunedin Public Libraries in 2008, an agreement for the Storage and Long-Term Retention of some Fiction was forged with the National Library of New Zealand. Deselected Dunedin Public Library titles were offered to the National Library when the latter had more representation by the author but was missing specific titles held at Dunedin. This ensured future access to overseas fiction, formerly held in Dunedin Public Libraries, with low or negligible use. This arrangement is activated from time to time as deemed appropriate.

8. Formats

A significant percentage of adult fiction is purchased in trade paperback; the preferred format of community libraries.

Where multiple copies of popular titles are purchased, some will be in hardback for long term retention. Large-print and audio formats are chosen for their appeal to customers who are unable to read ordinary print.

Refer to the Electronic Resources Policy for fiction in e-book and e-audio format.

9. Acquisitions and Purchasing

Suppliers are chosen on the basis of cost, discounts, range and scope of materials offered, speed and reliability of delivery, general level of customer service and proficiency of their shelf-ready services.

To maximise efficiency the number of suppliers (local, New Zealand, Australian, UK, and USA) is limited where possible to a small number of preferred suppliers.

10. Standing Orders

Standing orders are used for popular fiction and for well established authors who would be routinely purchased. It is expected that some duplication may be necessary, in addition to titles obtained through standing order. Authors are added and deleted to the list as part of a process of continuous assessment.

11. Donations

Donated materials are scrutinised very carefully according to the usual selection criteria governing suitability for the collections and also the criteria contained in the Donations Policy.

12. Preservation and Repair

Collection items will be repaired according to their expected life in the collection. New copies of popular paperback fiction may be purchased in preference to items being repaired or rebound.

13. Review

This policy will be reviewed within three years.

Endorsed by the Senior Management Team, 2016